

**Eastwick Lower Darby Creek Area Community Advisory Group  
Health, Safety and Communication Working Group Meeting  
Thursday September 17, 2015 6:00 – 7:30 PM  
Eastwick Community Recreation Center  
Meeting Minutes**

**1. Introductions**

**2. Community Health and Safety Plan – Dr. Jennifer Carothers and Jim Laffey**

The purpose of the CHASP is to communicate planned activities for the Clearview cleanup to local community members; discuss the potential hazards that may arise during the cleanup; describe the steps that will be taken to protect the local community during cleanup activities; explain how all of this will be communicated to residents.

Outline of CHASP – intended literacy level at 7<sup>th</sup> grade and translations

- Introduction
- Site description and background information
- Project summary and remedy selection
- Potential hazards and nuisances during remedy
- Project safety management
- Community education and coordination

Possibly include a health and safety section in upcoming fact sheets and press releases from the EPA, and designate a bulletin board at the Rec center for CHASP and Clearview cleanup updates. Notifying the community of an issue and the results from testing sites will need to happen in a timely manner.

**3. Addition of Communications Activities**

Communications planning responsibility has been added to the H&S workgroup. We discussed and approved the mission statement for the workgroup which is attached. We discussed what should be included in an overall Communication Plan. Communication to the community should include emergency information and other health and safety information pertaining to the site.

*What are the parts of the communications plan?*

- Multifaceted approach to consider the best methods to reach community members of various age groups and reading levels; routine communication and emergency communication
- Emergency communications: Warning systems and strategic location of these systems; and what do the alerts mean
- Routine communication
  - Older community members – best reached through phones; cell phones are not available for all residents
  - Utilize resident CAG members to communicate with the people that they represent. Anna Katenta was asked to map the home addresses of CAG members so that we can recommend communication areas for each. In addition, we discussed having CAG members define who they are representing (those affected by construction, etc)
  - Utilize block captains to communicate with neighbors

- Mass email
- Defining communication area depending on what the communication is and determine boundaries for communication dependent on message
- Community members with children
  - Daycares (licensed day cares find through city); schools; rec centers

#### *Communication Options*

- Calling cell phones and/or landline phones using robo call
- Utilize community newspaper; create a monthly section for superfund site information. EPA can pay to have Globe Times delivered depending on the message pertaining to the site
- Eastwick Bike Patrol; Officer Joe Young
- Announcements through church bulletins
- To cancel meetings: post messages at meeting locations; KYW radio station

#### *Emergency preparedness*

- Office of emergency management may have information on individual emergency preparedness plans and community guidelines

#### **4. Future meeting dates and location: Eastwick Recreation Center 10/28, 11/23, 12/17**

#### **Attendance:**

Dr. Marilyn Howarth	Eileen San Pedro	Chere Driver
Josh Barber	Jim Laffey	Dr. Jennifer Carothers
Earl Wilson	Margie Cobb	Anna Katenta
Larry Brown		