

CAG MONTHLY MEETING SUMMARY

Location: Mercy Wellness Center

Time: 6:00 pm - 8:00 pm

January 13, 2016

CAG Members in Attendance:

Earl Wilson, Leo Brundage, Margaret Cobb, Ted Pickett, Josh Barber, Terry Williams, Marion Sanders, Dr. Marilyn Howarth, Anna Katenta, Chere Driver, Eileen San Pedro, Jeannette Guess, Colin Wade, Vance Evans – EPA, Deborah Jefferson, Michael Naim, Derron LaBrake and Brenda Whitfield

OPENING REMARKS:

Earl Wilson, on behalf of the Leadership Team, opened the meeting with silent prayer at 6:00pm. Recognition was made to Brenda Whitfield for her help with the CAG notes. Earl Wilson also encouraged everyone to use the website to retrieve any information as much as possible.

At 6:10 pm Solicitation of members comments and questions:

Jeannette Guess commented on her feelings of how she felt she was personally attacked about the videos used for the website, which was her personal experience.

Vance gave suggestions on how other groups such as CAG handle disagreements and grievances coming up with solutions.

Different members made comments and suggestion on future videos to be used for websites. Last month statements were not mentioned in minutes therefore making sure that topic was in minutes of this month keeping in mind that the videos will be updated in a timely fashion.

Chere Driver brought to the attention of the other CAG members present that different working group meetings should be combined into CAG meetings. Earl and other members felt that each group had too much information to be brought up in group meetings. Josh felt each group is too complex and detailed to be combined. This topic will be discussed at a later date.

Ted reported on meetings with the 14 various agencies from Philadelphia, Delaware County and Harrisburg that they met with to let agencies know how they can help the CAG out in the community such as PWD, Recreation and City Planning and how each agency can reach out and assist CAG in future endeavors. Most important, the different agencies know who the CAG is and what is expected of them. We will not be using contact information of agencies on website.

Dr. Howarth concerns about PAHS, fuel from jets being dumped and the effects were mentioned by her in meeting.

Once again CAG ask that we please go to the CAG and EPA websites for updated information and concerns.

EPA UPDATE ON SITE ACTIVITIES:

EPA Technical Update:

OU1 – Remedial Activities

- 30% Basis of Design (BDR) in for CAG/TAG Review
- EPA met w/ City to discuss their comments; good input; site visit for examples of stream bank stabilization
- 60% underway
 - o Good data from Pre-Design Investigation (PDI) Phase 1, need more samples (see below)
 - o Flood modeling initially favorable
 - o Likely due in May
- US Army Corps of Eng. kick-off meeting w/ EPA later this month
- PDI – Phase 2
 - o Likely late Feb
 - o Waste delineation
 - o Soil sampling
 - o PAH forensic fingerprinting
 - o Looking at soil cover thickness
- Anhydrous Ammonia Cylinder
 - o Likely in February
 - o 1-3 day event, dependent on what is in it
 - o Community, municipality, land owners, EMS notification before hand
- Air monitoring work plan
 - o Will be submitted to CAG and TAG for review, per work planning meeting
 - o Still need residential volunteers who live adjacent to the park

OU1 – Community Involvement

- Community Involvement Plan (CIP)
 - o Awaiting next draft for internal review, then share with CAG/TAG...well before draft final
 - o Need community photos. JB still needs to visit Temple Archives for historic photos
- Block captain/block leaders joint meeting with EPA and CAG to “brief” them on what EPA and CAG are doing; prepare them for meetings later this year block-by-block to explain plans for the Site

- No update on Community Health and Safety Plan (CHASP) needs more details from RD process, air monitoring, etc.
- No update on videos, etc. Same as CHASP, need to know more about RD before start that

OU3

- Working on Remedial Investigation, finally have all groundwater (GW) data and are starting risk assessments
- Will be collecting some additional porewater samples in creek sediment to analyze for dissolved metals. Will be used in ecological risk screening.

OU2

- No update on RI right now, waiting on GW data report
- Aquatic field sampling report available later this month. Just data report on aquatic samples
- Baseline risk assessment still in development

MAIN MEETING AND PRESENTATION TOPICS:

CAG WORKING GROUP REPORTS:

Technical Working Group meeting summary presented by Eileen SanPedro and Derron La Brake

AGENDA ITEMS:

1. Review and discuss comments on the 30% design.
2. TASC (Technical Assistance Services of Communities) assistance grant application status.
3. Updates on Pre-Design Investigation work completed, work scheduled and availability of results.

ACTION ITEMS FOR FUTURE TWG MEETINGS

1. Are the correct tree species being selected for the evapotranspiration cover?
2. Affect of grading for installing the cover, on flooding and Darby Creek?

Heath Safety and Communications Working Group

Attendance: Deborah Jefferson, Derron La Brake, Earl Wilson, Chere Driver, Josh Barber, Dr. Marilyn Howarth, Anna Katenta, Eileen San Pedro, Ted Pickett

1. Locations for future meetings

- a. Eileen will determine availability at the library for 3rd Wednesday of every month. We have had the last few meetings at the Recreation Center at the

request of some community members. However, none of the requesting community members have come to the meetings.

2. Archive options for CAG Documents

- a. Anna recommends Drop Box for file sharing and archive purposes. The primary use of this archive is to hold all CAG related documents to establish a historical record of the CAG's activities and thought process. The archive will include working and draft documents and comments on EPA preliminary recommendations. For the February CAG meeting, Anna will make a presentation on a draft process to include: 1) an organization scheme (i.e. Folder names) and document labeling scheme (i.e. year-month-day) 2) a process by which the Drop Box will be used to edit documents shared amongst working groups 3) recommendations about access to the CAG Drop Box account including permissions for editing, adding and deleting.

3. Website

- a. Previous meeting minutes will not be taken down from the website, because they serve as an archive for new community members and a historical record of what the CAG has worked on.
- b. Anna will also draft an approval process for uploading items to the CAG website. This process will include: who reviews the items, when a formal CAG vote is required for final approval, how is the web admin given the ok to upload. She will forward to the CAG prior to the CAG meeting for their review
- c. Pre-screening process: We discussed the need for a pre-screening process that individuals or work groups would use before presenting items to the LT and CAG for consideration for the website. Anna will draft a pre-screening form that will contain questions to be completed by the submitter of documents, videos, and photos. The questions will focus on appropriateness of content and relevance to CAG activities. The screening form and approval process will be sent to the CAG before the February meeting and presented to the CAG at the February meeting.
- d. The screening form will include the following sections.
 - i. Technical Documents
 1. Is there personal information about an individual that is revealed? Address, cell phone. If so, is it necessary? If so, has the individual given their approval in writing?
 2. Is this a final document that has been approved by the CAG?
 3. Is there a date that this item should be taken down? Ex: video describing a process that will be completed on a certain date.
 4. If this document contains data from the EPA or any partner agency, has the partner agency approved of this going on the website?
 - ii. Images
 1. Add to CAG sign in sheet that "images recorded during this meeting can be posted to the website".
 2. No pictures of children will be posted on website.

3. For images that are not taken in public meetings, permission will be requested from the person in the image, and then submitted to CAG for final approval.
4. CAG approval may be obtained by email circulation of image and request for objections within two weeks. If no objection, image may be posted. Ex: pictures submitted from a CAG member; EPA activity in someone's yard.

iii. Videos

1. No coarse language
2. No children
3. No nudity or inappropriate background
4. Submitters will be asked to describe what this will add to the CAG website, and why this video is relevant to informing the community about the superfund site.
5. Videos must pertain to the community, CAG activities, and/or EPA activities.
6. They will be judged on overall quality
7. The CAG has the final decision. CAG approval may be obtained by email circulation of the video and request for objections within two weeks. If no objection, the video may be posted.
8. If the video contains technical information, it must be reviewed for accuracy, and an expert opinion may be sought out.

4. ELDCAG Facebook Page

- a. Anna will help construct and manage the Facebook page. At the February meeting, she will present screen shots of the page for CAG approval. The CAG should encourage CAG members and residents that have Facebook accounts to 'like' the ELDCAG Facebook page and frequently make posts.
- b. Potential first posts
 - i. Historical flooding events
 - ii. "Why am I on the CAG?" video series featuring CAG members
- c. Ted will make an intro video for the Facebook page about the CAG and LT, and how the site will serve as a way to be notified of CAG meetings, and the CAG recommends you visit our CAG website.

5. Questionnaire summary

- a. Common themes
 - i. ***Using meeting times efficiently and frequency of meetings:***
Working groups should send out meeting minutes before CAG meeting, and EPA and Working groups can summarize presentations. The CAG should set up goals for the year about topics to discuss with the community, so that meetings can address the needs and concerns of the community and not just summary reports from the EPA and working groups. The LT should plan to have a guided discussion about initiatives to engage with the community

and boost attendance at CAG meetings. The website should also highlight topics that will be covered at upcoming meetings.

- ii. **Communicating meeting times and use of website:** Email notifications are still the most common way people are alerted about meetings.
 - iii. **Encouraging community members to attend meetings:** CAG members were selected because they are responsible to reach out to their neighbors. If current CAG members are not comfortable talking to their neighbors/representatives, the LT should create strategies targeted to community members to develop a greater awareness of CAG activities and where they can go for information.
 - 1. **CAG member involvement at meetings:** Generate content for website with topics that will be covered to start generating interest from the community.
 - 2. **Addressing individual concerns:** Some community members may not be comfortable voicing their concerns in front of everyone.
 - b. Dr. Howarth will make a formal summary of the community questionnaire and will post to the Drop Box once established.
6. Next Meetings February 17th, March 16th, April 20th

OTHER CAG NEW BUSINESS OR ISSUES RAISED

MEMBER IDEAS FOR AGENDA ITEMS AT THE NEXT CAG MEETING

THE MEETING ADJOURNED AT APPROXIMATELY 8:10 PM

Notes taken by Brenda Whitfield
01/13/2016 at Eastwick Community Wellness Center 2nd floor